



# Regular Meeting of the Measure J Citizens' Bond Oversight Committee

April 14, 2021

6:30 – 8:30 pm

**Bond Department Conference Room**

3266 Constitution Drive

Livermore, CA 94551

## Meeting Minutes Adopted 6-16-21

### **1.0 Call to Order**

Committee Chair Vaughn Draggoo called the meeting to order at 6:45 pm. In attendance in person were CBOC members Barbara Bailey, Vaughn Draggoo, Eric Hom, and Will Macedo. In attendance via teleconference were Karie Chamberlain, and J. David Lopez. James Fisher joined the meeting at 7:15 pm, and Kevin Lalor joined the meeting at 7:40 pm via teleconference.

### **2.0 Visitors / Public Comments**

There were no visitor or public comments.

### **3.0 Minutes**

**3.1** Approval of the February 10, 2021 Meeting Minutes. There was a motion to approval the minutes by Draggoo, seconded by Macedo. Roll call was taken, 4 Ayes, 0 Nays, 2 Abstain, approved the minutes.

### **4.0 Measure J Update**

**4.1** McNeely presented a Powerpoint updating current projects at East Avenue Middle School Phase 3 Modernization – Buildings A & B, Michell K-8 Classroom Building and Gymnasium, and Livermore High School Athletics/Aquatics Complex. Project highlights were the upcoming abatement and classroom building demolition at East Ave, progress at Michell, and upper deck concrete pour at Livermore High School.

The Facilities Master Plan (FMP) was also discussed highlighting the vision for the next 60-70 years with possible future changes for every campus. Draggoo requested a copy of the draft FMP.

**4.2** McNeely reviewed the summer tour on June 16<sup>th</sup> and list of outside agency members that have been invited. Sites to be toured will be East Avenue, Livermore High School and Michell K-8 Projects. Committee had input regarding who is attending and how to set up tour. There was general discussion about the CBOC goals for the tour. Draggoo requested a CBOC tour prep meeting two (2) weeks prior to the tour to confirm CBOC key messages and talking points. Scillitani to send Draggoo electronic copy of invitees to the tour. Committee to let Bond Dept know if there are any other people they want to add to the list of invitees.

### **5.0 Financial Update**

**5.1** Kinder shared Financial Report totals through March 31, 2021. The Committee asked when the next Bond sale would occur. Kinder shared that the timeline would be summer or fall 2021. Committee discussed interest on when the District will go out for next Bond and importance of timing so that there is no gap in funding. Loss of an experienced and successful staff was discussed.

## **6.0 Information Requested by the Committee/Committee Business**

- 6.1** Annual Report: The Committee discussed the report and agreed the report meets the requirements in the By-Laws. The Committee liked the simplicity of a single-page double-sided report. There was a motion to approve the Annual Report by Macedo, seconded by Draggoo ; 8 Ayes, 0 Noes approved the report. Report will be presented at the May 4, 2021 Board meeting. Draggoo was comfortable with requirements of the report and will be ready to present in person if possible.
- 6.2** Committee discussed recruiting new members to the Board as five (5) current members will complete their term limits for the Committee June 2021. The Committee requested input from staff on ways to get other interested in applying. In addition to the information on the website, staff to provide additional information to use as a vehicle to get other community members interested. In addition to recruiting, advertising in school newsletters and local newspaper was suggested, or even a short video for the webpage.
- 6.3** Committee revisited discussion of a community newsletter, or insert in local newspaper in the fall to highlight existing and completed projects to reach more community members. Also suggested was reaching out via presentations to other groups such as School Site Council, Parent-Teacher Organizations, Realtor Groups, Rotary, Chamber of Commerce, etc.. The Committee felt it was important to reach a larger portion of the community to share the work that has been done with their tax dollars. This topic will be discussed further at a future meeting.

## **7.0 Next Meeting Dates**

- 7.1** Bond Department to put together the 2021/22 Calendar and send to Committee members for review and approval. New calendar will be distributed at the June 16, 2021 meeting/tour.
- 7.2** CBOC Annual Report will be presented at the May 4, 2021 Board meeting. Draggoo to attend and present. Bond Department to confirm other Committee members can attend in person.
- 7.3** Next meeting will be the annual tour on June 16, 2021 from 4:30 to 6:30. Scillitani to send out specifics prior to the meeting, including an invite to a CBOC tour prep meeting.

## **8.0 Adjournment**

There being no further business, Bailey motioned to adjourn the meeting, seconded by Macedo. Roll call was taken; 8 Ayes, 0 Nays. Meeting was adjourned at 8:07 pm.